



AIRLINE ALLIED SERVICES LIMITED
(A wholly owned subsidiary of AIL)

Sub.: Advertisement

Alliance Air invites applications from Indian Nationals for filling up the following Posts :

S.NO	CATEGORY	NO OF VACANCIES	Place of Posting	SALARY & EMOLUMENTS The Gross salary Per month (approx.)
1	Dy. Chief Financial Officer	01	Delhi	Rs. 80,000 /-
2	Chief of Personnel	01	Delhi	Rs. 80,000 /-
3	Synthetic Flight Instructor	02	Delhi / Hyderabad	Refer advertisement below
4	Manager Sales & Marketing	01	Delhi	Rs. 42,000/-
5	Manager MMD	01	Delhi	Rs. 42,000/-
6	Manager Corporate Communication	01	Delhi	Rs. 42,000/-
7	Station Managers (1 st Phase)	12 (01 each for -	<ul style="list-style-type: none">• ALLAHABAD• BIKANER• BATHINDA• BHAVNAGAR• DEHRADUN• DIBRUGARH• JABALPUR• KULLU• LUDHIANA• PANTNAGAR• PASIGHAT• PATHANKOT• SHIMLA• SHIRDI	Rs. 42,000 /- + perks
8	<u>Technical Assistants</u>	14	Delhi/ Kolkata/ Chennai/ Hyderabad/ Bangalore / Mumbai/ Bhopal	Rs. 18,000

- In addition to above stations, a panel will also be formed for future requirement.
- Can be transferred to any other location within India due Operational requirement
- Reservations of SC/ST/OBC candidates will be as per Government Directives.

**The Eligibility Criteria for all above posts
as on 01st December, 2017 is given hereunder:-**

1. Dy. Chief Financial Officer

- a. **Qualification** : Qualified Associated Chartered Accountant from ICAI
- b. **Experience** : Should have minimum 05 years of Aviation experience in Handling Finance Accounts functions .
- c. **Age** : Maximum 45 years (as on 01.12.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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2. Chief of Personnel

- a. **Qualification** : Masters Degree in Business Administration with specialization in Personnel Management or its equivalent
- b. **Experience** : Should have minimum of 05 years of aviation experience in Personnel Management / HR.
- c. **Age** : Maximum 45 years (as on 01.12.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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3. Synthetic Flight Instructor (SFI)

a. Eligibility Criteria : General Requirements, Criteria and Training Requirement for Synthetic Flight Instructor

All eligibility conditions, experience and training requirement as stipulated in CAR and amended by DGCA from time to time would be applicable.

In case any Incumbent is required to undergo training before his services can be utilized as SFI, in that case incumbent would be required to give Bank Guarantee for the total cost of training (for details refer to the clause of Cost of Training and Bank Guarantee).

The Validity, Renewal of Lapsed Approval, other conditions and the privileges of SFI will be as per DGCA Requirement.

Medical Requirements for Synthetic Flight Instructor

Candidate should not have any Ailment which may impair his ability to function as SFI .

- b. Age** : Maximum 70 years (as on 01.12.2017)

c. FIXED TERM EMPLOYMENT AGREEMENT & INDEMNITY BOND for Synthetic Flight Instructor

Candidates would also be required to execute Fixed Term Employment Agreement and Indemnity Bond to serve the Company for a period of **(Three) 03 years**. In the event, the candidate leaves the Company before completion of **(Three) 03 years** of service, he/she would be liable to pay Alliance Air (Airline Allied Services Limited) the total sum of Training Cost as indicated in Fixed Term Employment Agreement which will be recovered by invoking already submitted Bank Guarantee and also the sum as mentioned in the Indemnity bond.

STIPEND & SALARY :

Rs 4000/- per hour.

4 . Manager Sales and Marketing

- a. **Qualification** : Graduate
- b. **Experience** : Should have minimum 05 years of Aviation experience in Handling Sales and Marketing functions.
- c. **Age** : Maximum 40 years (as on 01.12.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

5. Manager MMD

- a. **Qualification** : Graduate
- b. **Experience** : Should have minimum 05 years of Aviation experience in Handling Material Management functions.
- c. **Age** : Maximum 40 years (as on 01.12.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

6. Managers Corporate Communication

- a. **Qualification** : Masters Degree / Post Graduate Diploma in Mass Communication
- b. **Experience** : Should have 05 years of experience in the related field preferably in Aviation.
- c. **Age** : Maximum 40 years (as on 01.12.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

7. Station Managers(Manager Grade)

- a. **Qualification** : Graduate
- b. **Experience** : Should have 05 years of Aviation experience in Airport handling or Sales and Marketing.
- c. **Age** : Maximum 40 years (as on 01.12.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

Preference would be given to local candidates. In addition to the salary mentioned above following perks would be given:- Maximum of Rs. 10,000/- Reimbursement of House Rent + Maximum Reimbursement of 50 Litres of Fuel

8. Technical Assistant

- a. QUALIFICATIONS** : AME Diploma / 3 years full time AME Training Course completion certificate, from DGCA approved Institute
- b. EXPERIENCE** : One Year Aviation Experience in CAMO / QC/PPC office only (Aircraft Maintenance Experience will not be counted).
- Experience shall be post completion of 'AME Diploma / 3 Years Full Time AME Training course')
- c. UPPER AGE LIMIT** : Maximum 30 years (as on 01.12.2017)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

Refer Selection Process/Career details as per attached Annexure.

FOR ALL POSTS

FIXED TERM EMPLOYMENT AGREEMENT :

All the Selected candidates will be appointed on a Fixed Term Employment Agreement for a period of 05 (Five) years (except for the post of Synthetic Flight Instructor which is 3 years and Technical Assistant which is 2 years). The Fixed Term Employment Agreement is extendable subject to satisfactory performance.

Benefits – Free / Concessional Air Passages

The Employee will be entitled for 10 Concessional / free air passages (except for the post of Technical Assistant which is 08 Concessional / free air passages) for self and his/her declared family on the network of AIR INDIA each passage year as per company policy. The applicable taxes, levy, charges etc shall be paid by The Employee.

In addition all the above posts also carries other benefits such as Provident Fund, Gratuity etc., as per rules.

How to Apply

Candidates who wish to apply, are advised to log on to Careers page of Website www.airindia.in, download and fill in the Application Format and send the application by Post / Speed post / courier at following address in an envelope that must be super scribed with the post. If any candidate wants to apply for more than one post, he/she should submit separate applications for each post.

Post Applied For _____

Station _____

In case of Station Manager Specify the Station for which he
may be considered

Alliance Air
Personnel Department
Alliance Bhawan,
adjacent to the Office of ED (NR), Air India Limited,
Terminal -1B, IGI Airport,
New Delhi - 110037

The application should reach by 03rd January 2018 on the above address. Applications received after 03rd January 2018 will not be entertained.

Applications received late / incomplete / mutilated or without any of the supporting documents with regard to eligibility criteria, Demand Draft (if applicable), will be rejected. Alliance Air will not be responsible for any postal delay / loss of any document during transit.

Applicants serving in Government/Semi-Government/Public Sector Undertakings should apply through proper channel.

Management reserves the right for change in above schedule/conditions, based on requirements.

Canvassing in any form will disqualify the candidates.

Candidates are required to submit following with application : -

- i) A duly filled in Application Form in the prescribed format which is available on Career Page of Website: www.airindia.in

- ii) **A recent passport size photograph** pasted in the space provided in the Application Format
- iii) **One set of photocopies of supporting testimonials** for date of birth, caste, qualification, experience and original will be required to be produced at the time of Interview.
- iv) **A Demand Draft for an amount of Rs.1,500/- (Rupees One Thousand Five hundred only)** payable to **Airline Allied Services Limited, payable at New Delhi (Not Applicable for SC / ST).**
- v) **Applicable for SC / ST / OBC Candidates ONLY :** Caste Certificate in the prescribed proforma issued by the appropriate authority. Candidates belonging to OBC Category will be required to attach the Caste Certificate in the proforma meant for Central Government employment. "Candidates belonging to OBC category ,the category certificate should be in the prescribed format including the "Non –Creamy layer clause" issued by the Competent Authority for employment under Government of India and should be as per the Central list of OBC's published by Government of India. Please also note that the validity of "Non - Creamy layer"Certificate should not be older than 06 (Six) months from the date of eligibility criteria."

TA.DA Reimbursement to ST / SC candidates

Candidates belonging to Scheduled Caste/Scheduled Tribe categories will be entitled for reimbursement of second class return rail/bus fare from the nearest railway station i.e. from the address given in the application to Delhi / New Delhi on production of railway receipt/ticket, as per rules at the time of Interview only.

After scrutiny of applications, candidates who fulfill the above eligibility criteria will be required to appear for Personal Interview except for the post of Technical Assistant who will be appearing for Technical Test.

FOR POST OF Technical Assistant

SELECTION PROCESS:

After scrutiny of applications, candidates who fulfil the above eligibility criteria will be required to appear for Technical Knowledge Test. Candidates, who qualify the Technical Knowledge Test will be placed on a Panel as per merit obtained by them.

The eligible candidates, after verification of the documents would be informed through our website www.airindia.in (Career page) on or after 30th January 2018 to appear for the selection process.

No individual call letters will be sent.

FIXED TERM EMPLOYMENT AGREEMENT :

Candidates would be required to execute Fixed Term Employment Agreement to serve the Company for a period of **(Two) 02 years which may be extended for further period of Five (05) years based on requirement of the company and performance of the candidates.**

EMOLUMENTS / SALARY :

Technical Assistants selected under this appointment would be paid consolidated Salary of Rs. 18,000 per month as per Company's policy and growth would be as per table shown below :

AASL-Proposed Career Progression Chart For Technical Assistant

A	B	C	D	E
AICL Design	Grade	Promotion Criteria	Total Emols.	Increment
Technical Assistant	T-1		18000	Annually Rs 500/-pm
Senior Technical Assistant	T-2	Two Years as Technical Assistant	21000	Annually Rs 600/-pm
Chief Technical Assistant	T-3	Four Years as Senior Technical Assistant	25000	Annually Rs 700/-pm

Alliance Air

(A wholly owned subsidiary of Air India Limited)

FORMAT OF APPLICATION

Paste a recent
Passport size
photograph

(Please do not
staple)

POST APPLIED FOR: _____

In case of Station Manager Specify the Station for which he may be considered

Station Applied for _____

I. a/ Name: _____

b/ Father's Name: _____

c/ Address: _____

Pin Code _____

d/ Contact Details:

i) Telephone Nos.: _____

ii) Mobile No.: _____

iii) E-mail id: _____

e/ Date of Birth: _____

f/ Age (As on 01.12.2017)

_____ (Years) _____ (Months) _____ (Days)

g/ Nationality: _____

h/ Religion: _____

II. Category you belong to:

(Please ✓)

GEN

SC

ST

OBC

In case of OBC the certificate should be in the prescribed proforma for employment under Centre government.

State to which Belong _____

Serial number of the certificate in the Central List of OBC . : _____

III. Bank Draft No. _____ & Bank Draft Date: _____ Bank Draft drawn on: _____ (Not applicable in case of ST /SC Candidates)

IV. Educational / Professional Qualifications: (10+2 onwards)

Exam. Passed	University/ Board	Year of Passing	Subjects	% age of Marks

V. Have you ever been employed?

(Please ✓. If yes, give details):

YES

NO

Organization	Designation	Period		Details of job assignment	Last Salary Drawn	Reason for leaving
		From	To			

VI. Passport Details

Number : _____

Date of Issue : _____

Date of Expiry: _____

Any other information:

I hereby declare that the above information is correct to the best of my knowledge and belief. I undertake that if I have suppressed any factual information, my candidature will be rejected.

Date:

SIGNATURE OF CANDIDATE