

THE TAMIL NADU DR. AMBEDKAR LAW UNIVERSITY

PAY, AGE LIMIT and QUALIFICATIONS:

Pay : As per the University Norms

S.No.	Name of the Posts	Age	Qualifications
1	Technical Officer (Library)	30 Years	1) A Post Graduate Degree in any subject 2) Knowledge in Computer Applications and 3) 5years experience in reputed Library/Preferably University Library
2	Superintendent	35 Years	1) A Degree in any discipline & 2) Diploma in Computer Application
3	Stenographer	35 Years	1) A Degree in any discipline 2) Typewriting Senior Grade in English & Tamil 3) Shorthand Senior Grade in English & Tamil & 4) Diploma in Computer Application
4	Assistant	40 Years	1) A Degree in any discipline 2) Typewriting Senior Grade in English & Tamil 3) Shorthand Senior Grade in English & Tamil & 4) Diploma in Computer Application
5	Junior Assistant (General)	35 Years	1) A Degree in any discipline 2) Typewriting Senior Grade in English & Tamil & 3) Diploma in Computer Application
6	Junior Assistant (Technical)	35 Years	1) A Degree in any discipline 2) Typewriting Senior Grade in English & Tamil & 3) Diploma in Computer Application
7	Library Assistant	40 Years	Degree in Commerce / Statistics
8	Record Clerk	35 Years	1) HSC - Pass, 2) Typewriting Junior Grade in English & Tamil & 3) Diploma in Computer Application
9	Electrician	35 Years	1) HSC - Pass, 2) A pass in National Trade/ I.T.I. Certificate in Wireman's Trade C - Certificate - preferable
10	Office Assistant	35 Years	1) SSLC - Appeared & 2) Driving - preferable.
11	Store Keeper	40 Years	1) VIII Standard & 2) Cycle riding
12	Helper / Messenger	40 Years	1) VIII Standard & 2) Cycle riding

Last date for submission of applications is **19.01.2022** at **5.45 p.m.**

Candidates willing to apply for the post/posts may download the prescribed application from the University Website www.tndalu.ac.in and submit the duly filled in application in two copies along with one soft copy* with relevant enclosures, along with the processing fee of Rs.590/- (Rupees Five Hundred and Ninety only) in case of SC/ST/PWD Rs.295/- (Rupees Two Hundred and Ninety Five only) (inclusive of GST) by way of Demand Draft drawn on or after 26.12.2021 in favour of "**The Registrar, the Tamil Nadu Dr. Ambedkar Law University, Chennai - 600 028**". Separate applications are to be submitted in case of candidates applying for more than one post.

**Scanned copies of duly filled in application with enclosures in CD or Pen Drive along with two copies of the application forms and one set of enclosures have to be forwarded to the University.*

The decision to fill or not to fill the posts rests with the University.

“The age relaxation will be applicable as per the G.O. (Ms.) No.91, Human Resources Management (S) Department dt.13.09.2021 and the Tamil Nadu Government Servants (Conditions of Service) Act, 2016”

“அரசாணை (நிலை) எண்.91, மனிதவள மேலாண்மை (எஸ்) துறை நாள் 13,09,2021 மற்றும் தமிழ்நாடு அரசுப் பணியாளர் (பணி நிபந்தனைகள்) சட்டம், 2016-யின் படி வயது வரம்பு தளர்வு பொருந்தும்”.