



**INTERNATIONAL FINANCIAL SERVICES CENTRES AUTHORITY  
(GOVERNMENT OF INDIA)**

2<sup>nd</sup> Floor, Pragya Tower,  
GIFT City, Gandhinagar, Gujarat

F.No.489/IFSCA/GAD/HR/2021-22/382

December 24, 2021

**VACANCY NOTIFICATION**

International Financial Services Centres Authority (IFSCA) is a unified regulatory body established by Government of India under the IFSCA Act, 2019 with a mandate to develop and regulate the financial institutions, financial services and financial products in the International Financial Services Centres set up in the country.

2. The IFSCA invites application to post of Assistant Manager (Officer Grade A) from candidates who appeared in the interview of Civil Services Examination-2020 conducted by the Union Public Service Commission (UPSC).

3. Details of posts and eligibility criteria are as under:

S.N	Name of the post	Number of posts	Eligibility	Age limit
1.	Assistant Manager (Officer Grade A)	10 Fresh Vacancy-08 (UR-4,OBC-2, SC-1, ST-1) Backlog Vacancy-02 (OBC-1, SC-1)	Candidates who appeared in the interview of Civil Services Examination-2020 conducted by UPSC	As per UPSC norms for Civil Services Examination, 2020.

4. The candidates willing to apply for the above posts are requested to refer [www.ifsc.gov.in](http://www.ifsc.gov.in) for detailed vacancy notification, service benefits, eligibility criteria in terms of qualification and experience etc,. The last date for receipt of application along with requisite documents by post is 24.01.2022 by 6.00 PM. For any query, please contact at Ph:079-61809800.

Deputy General Manager  
International Financial Services Centres Authority



**INTERNATIONAL FINANCIAL SERVICES CENTRES AUTHORITY  
(GOVERNMENT OF INDIA)**

2<sup>nd</sup> Floor, Pragya Tower,  
GIFT City, Gandhinagar, Gujarat

F.No.489/IFSCA/GAD/HR/2021-22/382

December 24, 2021

**RECRUITMENT OF ASSISTANT MANAGER (OFFICER GRADE-A) IN INTERNATIONAL FINANCIAL SERVICES CENTRES AUTHORITY, GOVERNMENT OF INDIA**

International Financial Services Centres Authority (IFSCA) is a unified regulatory body established by Government of India under the IFSCA Act, 2019 with a mandate to develop and regulate the financial institutions, financial services and financial products in the International Financial Services Centres set up in the country.

2. The IFSCA invites application to post of Assistant Manager (Officer Grade-A) from candidates who appeared in the interview of Civil Services Examination-2020 conducted by the Union Public Service Commission (UPSC).

3. Details of posts and eligibility criteria are as under:

<b>S.N</b>	<b>Name of the post</b>	<b>Number of posts</b>	<b>Eligibility</b>	<b>Age limit</b>
1.	Assistant Manager (Officer Grade-A)	10 Fresh Vacancy-08 (UR-4, OBC-2, SC-1, ST-1) Backlog Vacancy-02 (OBC-1, SC-1)	Candidates who appeared in the interview of Civil Services Examination-2020 conducted by UPSC	As per UPSC norms.

4. Applications are invited from the candidates who appeared in the Civil Services (Main) Examination, 2020(Written & Interview) and having any one of the following educational qualifications:-

(i) Master's Degree with specialization in Statistics/ Economics /Commerce /Business Administration (Finance) / Econometrics. (OR)

- (ii) Bachelor's Degree in Engineering (information technology/ computer science)/ Masters in Computers Application/Information Technology, Bachelor's Degree in Computer Application/ information technology. (OR)
  - (iii) Bachelor's Degree in Commerce from a recognized University with CA, CFA, CS and ICWA. (OR)
  - (iv) Bachelor's Degree in Law or in any other discipline from a recognized University/Institute, which in the opinion of the Authority is useful.
5. Desirable Qualification: Prior work experience in dealing with financial products, financial services and financial institutions, including Banking, FinTech, Insurance & Re-insurance, capital market, fund management, bullion, aircraft leasing and finance, ship leasing and finance etc.,
6. Method of Recruitment:
- (i) Short-listing of candidates: The candidates will be shortlisted based on the consolidated final marks secured in the Civil Services (Main) Examination, 2020 (Written & Interview).
  - (ii) Interview: The shortlisted candidates will be called for an Interview, which will be conducted by the International Financial Services Centres Authority (IFSCA).
  - (iii) Selection: IFSCA Rank list will be prepared based on the following criteria and offer of appointment will be issued as per order of merit:
    - A. 80% weightage for consolidated marks secured in the Civil Services (Main) Examination, 2020 combining Written and Interview conducted by Union Public Service Commission (UPSC).
    - B. 20% weightage for interview of IFSCA to assess the candidate's understanding of the subjects dealing with financial products, financial services and financial institutions, including Banking, Insurance, Capital market and Fund management.
  - (iv) Candidate who is working in Central / State Government / PSUs / Autonomous / Statutory Organization has to produce a 'No Objection Certificate' from his / her employer along with all original as well as photocopy of all the documents at the time of interview.
7. SERVICE CONDITIONS / PAY AND ALLOWANCES:
- (i) Probation: The successful candidates recruited to the post of Assistant Manager (Officer Grade-A) shall undergo probation for a period of two years. The candidates shall be confirmed in the services of IFSCA subject to their satisfactory performance during the probation period.

(ii) Pay: The pay scale of officers in Grade-A is Rs. 28150-1550(4)-34350-1750(7)-46600-EB-1750(4)-53600-2000(1)-55600 (17 years).

Presently, the gross monthly emolument including Grade Allowance, Special Allowance, Dearness Allowance, Family Allowance and Local Allowance etc, at the minimum of this scale is approx. Rs. 1,10,385/- p.m. plus other benefits as applicable.

(iii) Benefits: Other benefits viz., Leave Travel Concession, Medical Expenses, Eye Refraction, Education Allowance, Financial Dailies, Book Grant, Briefcase, Conveyance Expenses, House Cleaning Allowance, Staff Furnishing Scheme, Scheme for Purchasing Computers etc., as contained in the Service Regulations.

## **8. GENERAL INSTRUCTIONS:**

(i) Applications which are incomplete or received after the prescribed date will not be considered.

(ii) The IFSCA reserves the right to modify the selection procedure, if deemed fit.

(iii) Candidates should satisfy themselves about their eligibility for the post applied for. The IFSCA shall determine their eligibility i.e. only eligible candidate will be called for IFSCA interview.

(iv) The applications that are required to be routed through the employer will not be considered if it reaches the Authority after the due date even though submitted to the employer before the due date.

(v) The IFSCA reserves the right to raise the minimum standards in respect of qualification and experience in order to restrict the number of candidates to be called for the Interview. Thus, merely fulfilling the eligibility conditions laid down in the advertisement as regards qualifications and experience, would not automatically entitle any candidate to be called for the Interview.

(vi) The IFSCA reserves the right to fill all the posts and right not to fill up the post at all. The IFSCA shall reserve the right to decrease or increase the number of posts to be filled in case of best suitability.

(vii) The shortfall of reservation, which may arise due to change in the cadre strength or otherwise, shall be adjusted / made up in the subsequent recruitments.

(viii) The IFSCA reserves the right to cancel the advertisement fully or partly on any grounds.

(ix) Canvassing in any form will disqualify the candidate.

(x) If any candidate is not eligible or has knowingly or willfully furnished incorrect or false particulars or suppressed material information, his / her candidature will be liable to be cancelled at any stage of the selection. If the candidate qualifies in the selection process and

subsequently it is found that he/she does not fulfill the eligibility criteria, his/her candidature will be cancelled and if appointed, the his/her services would be terminated without any notice or compensation.

(xi) The IFSCA takes no responsibility for any delay in receipt of application or loss thereof in postal transit.

(xii) The decision of IFSCA in all matters would be final and binding, and no correspondence in this regard would be entertained.

## **9. HOW TO APPLY:**

(i) Candidates who satisfy the eligibility norms may apply giving their bio data strictly in the format given in Annexure.

(ii) Candidates have to pay Rs.500/- as application fee in the form of Demand Draft drawn in the name of IFSCA Fund payable at Gandhinagar.

(iii) Applications along with supporting documents and Demand Draft should be sent by post in a cover superscribing the post applied for 'IFSCA – application for the post of Assistant Manager (Officer Grade A)' to the following address so as to reach latest by January 24, 2022 at 6.00 PM.

*The Deputy General Manager,  
General Administration Department,  
International Financial Services Centres Authority (IFSCA),  
Second floor, PRAGYA Tower, Block 15, Zone 1, Road 1C, GIFT SEZ,  
GIFT City, Gandhinagar Gujarat-382355  
Phone: 07961809800*

(iv) Applications not in the prescribed format, without Demand Draft and received after this date are liable to be rejected.

(iv) The last date and time to receive the application is 24.01.2022 at 6.00 PM.

\*\*\*\*\*

**INTERNATIONAL FINANCIAL SERVICES CENTRES AUTHORITY**

**APPLICATION FOR THE POST OF ASSISTANT MANAGER (OFFICER GRADE A)**

<b>1. Name in full: (all Capital)</b>																							
<b>2. Father's Name</b>																							
<b>3. Gender: (√)</b>		M			F			<b>4. Category (Please √ wherever applicable):</b>												<b>Paste Passport size photograph in the box and sign across it</b>			
<b>5. Date of Birth:</b>		D	D	M	M	Y	Y	Y	Y	UR	OBC	SC	ST										

6. Number of attempts made in CSE so far:	7. How many times you qualified for CSE Interview :
8. How many attempts are left :	9. Are you planning to appear in CSE in the current / next year:

**10. Details of work experience to be submitted in the proforma as per Annexure-X**

**11. Details of marks obtained in Civil Services (Main) Examination-2020**

Subjects	Maximum Marks in written examination	Marks scored in written examination	Maximum marks in Interview	Marks scored in Interview
<b>Written total</b>				
<b>Final total of Written and Interview</b>				

**12. Academic Qualifications as on 31/12/2021:**

Qualification	Examination	Main Subjects	Year of passing	University/ Institute	Overall (%) of marks	Class/ Division
Graduation						
Post Graduation						
Any other						

<b>13. Postal Address with PIN code (English – in capital letters only)</b>	Dist.:
	State:

Mobile:	E Mail :
---------	----------

Note: Documentary proof in support of abovementioned details should be furnished along with application form.

I declare that the information furnished above is true and correct to the best of my knowledge & belief. I understand that if at any stage, if found that any information given in this application is false/ incorrect or that I do not satisfy the eligibility criteria according to the Authority, my candidature/ appointment is liable to be cancelled / terminated. I have read and understood the stipulations given in the advertisement and hereby undertake to abide by them.

Place: \_\_\_\_\_  
 Date: \_\_\_\_\_ Signature of the Applicant

**Annexure-X**

<b>S.No</b>	<b>Name of the organization</b>	<b>Designation held / post held by applicant</b>	<b>Area of work experience</b>	<b>From</b>	<b>To</b>	<b>Any significant achievement</b>	<b>Experience certificate enclosed (Yes/No)</b>
1.							
2.							
3.							
4.							

**Signature of the Applicant**