



**All India Institute of Medical Sciences, Bhubaneswar**  
**Vacancy Notice**

Applications are invited from the eligible candidates for **contractual post** of Junior Medical officer, MSWs, Data entry operator and Field workers under the ICMR funded taskforce project work as follows

**Title of the Project -**

" Multi Centric community-based study of prevalence, KAP (Knowledge, Attitude & Practice) for prevention & First Aid of Burns, Quality of Life and Out of Pocket Expenditure of burn injury and evaluation of IEC (Information, Education, Communication) interventions. "

**Project code: EMF/14/22-23**

<b>Name of the post</b>	<b>Junior Medical Officer</b>
Numbers of vacancies	One
Essential Qualifications	MBBS degree from a recognized University
Desirable Experience	Research experience in Public health projects
Nature of duties	Responsibilities: The activities of the Jr. Med. Officer would include but not limited to: a. Ensure that all the process of the Task force study are conducted properly. b. Assist PI and co-PI in coordination of all project related work with all peripheral sites, Coordinating with Unit at ABVIMS, DR.RMLH and ICMR (HQ) site. c. Troubleshoot of field work at study centre. d. Prepare and assist in preparing over-all operational plan of Pre-survey activities, survey, IEC preparation and disbursal and post IEC-implementation survey. e. Prepare and assist in preparing documents, interim & Annual Reports and relevant documentation required for ICMR HQ. f. Any other job assigned by the PI and co-PI
Consolidated Emoluments	Rs. 60,000/- per month(consolidated) with no other allowances.
Age Limit	Upper age limit for up to 30 years
Tenure	For one year. May be extended till duration of project based on satisfactory performance evaluation report.

Place of work	AIIMS Bhubaneswar and field practice area
---------------	---

<b>Name of the post</b>	<b>Project technical Officer (Medical Social Worker)</b>
No. of vacancies	Two
Essential Qualifications	Graduate in Science from a recognized university
Essential Experience	Five years of work experience from a recognized institution or Masters degree in Social work
Nature of duties	<p>a) Execution of all project related tasks viz Pre-survey activities, survey, IEC preparation and disbursal and post IEC-implementation survey.</p> <p>b) Assist Medical Officer in Preparing documents, interim &amp; Annual Reports and relevant documentation required for ICMR HQ.</p> <p>c) Any other job assigned by Medical officer, PI and co-PI,</p>
Consolidated Emoluments	Rs. 32,000/month
Age Limit	Upper age limit 30 years
Tenure	Initially for one year. May be extended till duration of project based on satisfactory performance evaluation report. Maximum tenure 36 months
Place of work	AIIMS Bhubaneswar and field practice area

<b>Name of the post</b>	<b>Data Entry Operator (Grade B)</b>
No. of vacancy	One
Consolidated Emoluments	Rs. 18,000/- per month
Qualification	<ol style="list-style-type: none"> <li>1. 12th pass from recognized board</li> <li>2. A speed of not less than 15000 key depressions per hour through speed test on computer.</li> <li>3. Desirable Ekperience: Two-year experience in EDP work in Govt. autonomous, PSU or any other recognized organization.</li> <li>4. Proficiency in MS-office, MS-Excel and communication skills.</li> </ol>
Age Limit	Upper age limit 28 years

Tenure	Initially for one year. May be extended till duration of project based on satisfactory performance evaluation report. Maximum tenure 36 months
Place of work	AIIMS Bhubaneswar and field practice area

<b>Name of the post</b>	Field Worker
No. of vacancies	Two
Essential Qualifications	12 <sup>th</sup> pass from a recognized Board
Essential Experience	Two years work experience in field work in Healthcare or Health research
Nature of duties	a) Execution of all project related tasks viz Pre-survey activities, survey, IEC preparation and disbursal and post IEC-implementation survey and field related work. b) Any other job assigned by Medical officer, co-PI, PI
Consolidated Emoluments	Rs.18,000/ month
Age Limit	Upper age limit 30 years
Tenure	Initially for one year. May be extended till duration of project based on satisfactory performance evaluation report. Maximum tenure 36 months
Place of work	AIIMS Bhubaneswar and field practice area

### Method of Selection

**Stage1:** Interested candidates may apply by filling the Google form [https://docs.google.com/forms/d/e/1FAIpQLSe0Dk57tkfAGqeIc1vZLnv\\_-T9svmFTw4v5CKlqyupuRwohkg/viewform?usp=pp\\_url](https://docs.google.com/forms/d/e/1FAIpQLSe0Dk57tkfAGqeIc1vZLnv_-T9svmFTw4v5CKlqyupuRwohkg/viewform?usp=pp_url)

and intimate the same to e-mail Id: [burntfaiimsbbsr@gmail.com](mailto:burntfaiimsbbsr@gmail.com) by **5 pm, of 10<sup>th</sup> Augus 2022** with the subject as **“EMF/14/22-23\_Name of the candidate”**. Incomplete application form and process shall be rejected. Shortlisting shall be done based on qualification and experience in the field and list shall be displayed on the website of AIIMS Bhubaneswar within a week time.

Candidates are advised to keep on tracking the same on the website.

**Stage 2:** Personal interview by Selection Committee of the shortlisted candidates on zoom/skype/google meet, the date and time shall be intimated by email to the shortlisted candidates.

### Terms and Conditions:

1. Qualification and experience should be in relevant discipline/field and from a reputed institution/organization recognized by relevant authority. Experience shall count from the date of completion of minimum educational qualification.
2. Submission of incorrect or false information during the process of personal interview and/or video conferencing shall disqualify the candidature at any stage.
3. Mere fulfilling the essential qualification/experience does not guarantee selection.
4. Candidates employed in Govt. Service/Semi-Govt. Autonomous Bodies of State/Central Govt. should submit a "No Objection Certificate" from their employer.
5. Above posts are contractual for the duration offered may or may not be renewed subject to satisfactory performance and requirement.
6. Age will be reckoned from last date of receipt of application.
7. The posts are purely temporary and co-terminable with the project with one month notice. Employees will be on consolidated pay basis on satisfactory performance monthly basis.
8. The appointment will be made on the basis of results of interview.
9. Selected candidate will not have any right to claim for regular appointment.
10. All other terms and conditions will be regulated by the guidelines as issued by AIIMS Bhubaneswar and the funding agency.
11. The position requires extensive travel in the districts. TA/ Conveyance shall be provided during the field visits as approved in project budget.
12. The appointments are full-time tenure-based. No private practice shall be allowed.
13. The selected candidates shall work under the supervision of PI and CO-PI of the project  
Dr Ranjit Kumar Sahu, Dr Binod Kumar Behera and Dr Abhisek Mishra

Copy

Contact details: [burntfaiimsbbsr@gmail.com](mailto:burntfaiimsbbsr@gmail.com)

Notice Boards

AIIMS Bhubaneswar website

ICMR website